

# Tips for Circulators

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To help circulators gather the most accurate and allowable signatures, the Secretary of State's Office offers the following suggestions.

1. Ensure the *Committee of Applicants* has provided your name and residence address to the Secretary of State's Office as an additional circulator. W.S. 22-24-306
2. Make sure the information at the top of the signature page has been **completed** – Circulator's name & County in which circulated.
3. Circulators should tell those signing what the petition is for, before each person signs.
4. Circulators should **ask each person before signing if they are registered to vote in Wyoming**. A helpful way to determine if they're registered is to ask the individual: "Did you vote in the last General Election?" If they did not vote and did not renew their registration, they are likely **not** registered.
5. Prior to submitting the petition, circulators should cross out any lines where the signer lives out of state.
6. Inform each person signing the petition that the information must be contained within the correct column and it must be **legible**. Print means print. Blue or black ink may be used but pencils and felt tip pens are not recommended. Circulators should read and spell each printed name back to the signer to make sure the name is correct.
7. **The date field preceding the signature must be completed by the signer.** This is *the most common error* committed by signers and circulators.
8. The "name" on the petition means legal name/the name used when registering to vote. For more common names, including the middle initial may help identify the signer.
9. Each person signing the petition must give their residence address. **Any addresses that list PO Box only will not be counted.** If a person has moved since the last election, they must change their voter registration address with the county clerk prior to signing.
10. Be advised that in communities where there is a college/university or energy development, there is likely to be a more transient population. The residence address on the petition must be the address that appears on the statewide voter registration system.
11. ⇒**The sponsor/circulator must complete the last page of the petition packet-- Verification by Sponsor/Qualified Circulator" –and get the page notarized by a notary public.**
12. To best ensure that the *Committee of Applicants* reaches the required number of signatures, it is recommended that they obtain a current voter registration list and do their own checking prior to filing the petition with the Secretary of State.